

**MONTGOMERY COUNTY ESD 1**  
**MONTGOMERY COUNTY, TEXAS**

The Board of Commissioners of Montgomery County ESD 1, convened in open session on April 16, 2025 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President  
Chuck Frank, Vice President  
Tom Rozier, Secretary  
Sharene Carr, Treasurer

Members Absent: David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on April 16, 2025 at 4:03 PM by President J. Steven Weisinger. Four Board members were present at the meeting location, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Fire Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek, Staci Pennington, Mary Yandell, Yesenia Espinosa, and District Legal Counsel John Peeler.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept and approve meeting minutes for the following date:

Regular Board Meeting March 19, 2025.

Addressing item 5 of the agenda,

Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report.

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank, the Board voted unanimously to accept the financial report as presented and approve payment of the District's monthly bills.

Addressing item 6a of the agenda,

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the board voted unanimously to approve the following:

Pay App 13 to LaW Construction for Station 96/Training Facility

Pay App 001 to LaW Construction for Station 94 Renovation

Chief Oliphant presented the preliminary design and site plan for new Station 91 to the Board. He noted that the current plans call for a very large detention pond, though they are reviewing the possibility of using shared detention with neighboring landowners. He also noted initial conversations with Montgomery County Hospital District are underway about the possibility of adding EMS facilities to the new station designs.

Addressing item 6b of the agenda, no action was taken.

Addressing item 6c of the agenda,

Office Administrator, Crystal Lacaze notified the Board that the purchase order for the Appraisal by Whitney & Associates for the Billboard at Station 94 was issued and she was just waiting for the appraisal to come back.

Addressing items 6d – 6g of the agenda, no action was taken.

Addressing item 6h of the agenda, Crystal LaCaze informed the Board that staff has consulted with Government Capital about acting as placement agent for a loan for a new pumper truck, with an expected presentation next month.

Addressing item 6i of the agenda, no action was taken.

Addressing item 7a of the agenda,

Office Administrator Crystal Lacaze asked the Board for permission to pursue The Firefighter Health Plan that was presented by 19:21 at the March board meeting, as an option for the 2025-2026 employee benefit year. Upon a motion made by Commissioner Carr and seconded by Commissioner Frank the Board voted unanimously to allow the staff to proceed with the Firefighter Health Plan as presented by 19:21 with final approval pending review of documents and final pricing in anticipation of adopting the plan October 1<sup>st</sup>. The Board noted that they intend to compare the 19:21 Plan with pricing for traditional employee health plan proposals before final approval.

Addressing item 7b of the agenda,

Chief Oliphant informed the board that District Legal Counsel John Peeler had reviewed the Interlocal Agreement with Montgomery County for the Mobile Command Tractor and Trailer and had no objections. Chief Oliphant requested a motion from the Board to approve the Interlocal Agreement and authorize Board President to execute.

Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the board voted unanimously to approve the Interlocal Agreement with Montgomery County for the ability to use, house and deploy with the Mobile Command Tractor and Trailer and authorize Board President to execute the agreement.

Addressing item 7c of the agenda, no action was taken.

Addressing items 8 -11 of the agenda, no Closed Session was held.

Addressing item 12 of the agenda, Chief Oliphant noted that the current Fire Academy class of cadets are graduating tonight at a special meeting.

Addressing item 13a of the agenda,

Chief Oliphant informed the Board that 2 department vehicles will soon need possibly major repairs due to normal wear and tear.

Chief Oliphant presented the call volume report to the Board members.

Addressing item 13b of the agenda, no action was taken.

Addressing item 13c of the agenda, no action was taken.

Addressing item 14 of the agenda, no action was taken

Addressing item 15 of the agenda,

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 4:39 PM.

***Crystal LaCaze***

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District Office Manager and Administrative Secretary  
Montgomery County ESD 1